

**BEFORE THE HEARING EXAMINER
CITY OF SEATTLE**

In the Matter of the Appeals of

**621 APARTMENTS LLC, ROY STREET
COMMONS LLC, ERIC AND AMY FRIEDLAND,
RAISSA RENEE LYLES, SEATTLE SHORT
TERM RENTAL ALLIANCE, SEAT TO SKY
RENTALS, AND MICHELLE ACQUAVELLA**

Hearing Examiner File:
W-17-002; W-17-003

**SECOND
PREHEARING
ORDER**

of the adequacy of a DNS issued by the Director,
Seattle Department of Construction and Inspections.

On June 6, 2017, a prehearing conference was held regarding this matter. Represented at the conference were the Appellants, 621 Apartments LLC, et. al. ("Appellants"), by Courtney Kaylor, attorney-at-law. The City of Seattle ("City"), was represented by Elizabeth Anderson, attorney-at-law. On July 10, 2017 the parties requested a revised hearing schedule, and this second prehearing order follows.

During the prehearing conference the parties discussed a hearing schedule, briefing schedule for pre-hearing motions, and identified a schedule for final witness and exhibit lists and exchange of exhibits. The following matters were discussed and resolved:

1. The parties are engaging in prehearing discovery on their own initiative, and will notify the Hearing Examiner only if necessary.
2. The parties agreed to electronic service of materials.
3. The City and Appellants anticipate filing pre-hearing motions. The City and Appellants shall file with the Office of Hearing Examiner, and serve a copy on the other party, their motions, no later than 5:00 PM on June 30, 2017.
4. The City and Appellants shall file and serve their respective responses to the motions, no later than 5:00 PM on July 14, 2017.
5. The City and Appellants shall file and serve their respective replies, no later than 5:00 PM on July 21, 2017.
6. The Appellants shall file and serve their final witness list¹ and final exhibit list, no later than 5:00 PM on August 18, 2017. The Appellants shall serve the City

¹ Witness lists must include the names of witnesses and a brief summary of their expected testimony. If a witness will be testifying as an expert, a statement of qualifications must be included. Except for purposes of impeachment or rebuttal, only those witnesses and exhibits listed by the parties may be offered at the hearing.

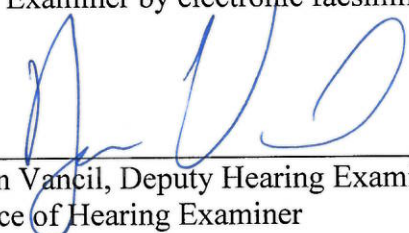
a copy of each of the exhibits listed on their exhibit list, no later than 5:00 PM on August 18, 2017. (Exhibits are not to be filed with the Office of the Hearing Examiner electronically or in hard copy. Parties are not required to provide copies of an exhibit to another party if the other party is known to possess a copy of the exhibit. The parties have agreed to electronic exchange of exhibits. Parties must be prepared to provide a copy of any exhibit to be introduced at the hearing in hard-copy form to the Hearing Examiner.)

7. The City shall file and serve its final witness list and final exhibit list, no later than 5:00 PM on August 22, 2017. The City shall serve the Appellants a copy of each of the exhibits listed on its exhibit list, no later than 5:00 PM on August 22, 2017.

The hearing in this matter is scheduled to be held on September 11, 2017, beginning at 9:00 AM in the Office of Hearing Examiner, Hearing Room 4000, 700 Fifth Avenue, (Seattle Municipal Tower, 40th Floor) Seattle, Washington. In addition to this initial hearing date, September 12th at 1:00 PM, and September 13th at 9:00 AM have been reserved on the hearing calendar for continuation of the hearing.

The parties are reminded that Hearing Examiner Rule (HER) 2.05(a) requires that any electronically filed document more than 10 pages in length, including exhibits, must also be delivered to the Hearing Examiner in hard copy; and HER 2.05(c) prohibits the filing of more than 15 pages with the Office of Hearing Examiner by electronic facsimile.

Entered this 11th day of July, 2017



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CERTIFICATE OF SERVICE

I certify under penalty of perjury under the laws of the State of Washington that on this date I sent true and correct copies of the attached **Second Prehearing Order** to each person listed below, or on the attached mailing list, in the matter of **621 Apartments et al.**, Hearing Examiner Files: **W-17-002, -003**, in the manner indicated.

Party	Method of Service
Appellants c/o Courtney Kaylor McCullough Hill Leary PS courtney@mhseattle.com Laura Counley lcounley@mhseattle.com	<input type="checkbox"/> U.S. First Class Mail, postage prepaid <input type="checkbox"/> Inter-office Mail <input checked="" type="checkbox"/> E-mail <input type="checkbox"/> Fax <input type="checkbox"/> Hand Delivery <input type="checkbox"/> Legal Messenger
Liza Anderson Assistant City Attorney Liza.Anderson@seattle.gov Alicia Reise Alicia.Reise@seattle.gov	<input type="checkbox"/> U.S. First Class Mail, postage prepaid <input type="checkbox"/> Inter-office Mail <input checked="" type="checkbox"/> E-mail <input type="checkbox"/> Fax <input type="checkbox"/> Hand Delivery <input type="checkbox"/> Legal Messenger

Dated: July 11, 2017



Tiffany Ku
Legal Assistant