

**BEFORE THE HEARING EXAMINER  
CITY OF SEATTLE**

In the Matter of the Appeals of

**621 APARTMENTS LLC, ROY STREET  
COMMONS LLC, ERIC AND AMY  
FRIEDLAND, RAISSA RENEE LYLES,  
SEATTLE SHORT TERM RENTAL  
ALLIANCE, SEAT TO SKY RENTALS, AND  
MICHELLE ACQUAVELLA**

Hearing Examiner Files:

**W-17-002**

**W-17-003**

**PREHEARING ORDER**

of adequacy of the DNS issued by the Director,  
Seattle Department of Construction and Inspections

On June 6, 2017, a prehearing conference was held regarding this matter. Represented at the conference were the Appellants, 621 Apartments LLC, et. al. ("Appellants"), by Courtney Kaylor, attorney-at-law. The City of Seattle ("City"), was represented by Elizabeth Anderson, attorney-at-law.

During the prehearing conference the parties discussed a hearing schedule, briefing schedule for pre-hearing motions, and identified a schedule for final witness and exhibit lists and exchange of exhibits. The following matters were discussed and resolved:

1. The parties are engaging in prehearing discovery on their own initiative, and will notify the Hearing Examiner only if necessary.
2. The parties agreed to electronic service of materials.
3. The City and Appellants anticipate filing pre-hearing motions. The City and Appellants shall file with the Office of Hearing Examiner, and serve a copy on the other party, their motions, no later than 5:00 PM on June 30, 2017.
4. The City and Appellants shall file and serve their respective responses to the motions, no later than 5:00 PM on July 14, 2017.
5. The City and Appellants shall file and serve their respective replies, no later than 5:00 PM on July 21, 2017.
6. The parties shall file and serve their final witness lists<sup>1</sup> and final exhibit lists, no later than 5:00 PM on August 11, 2017.

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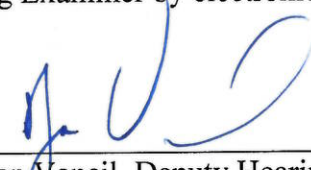
<sup>1</sup> Witness lists must include the names of witnesses and a brief summary of their expected testimony. If a witness will be testifying as an expert, a statement of qualifications must be included. Except for purposes

7. Each party shall serve the other party a copy of each of the exhibits listed on their respective exhibit lists, no later than 5:00 PM on August 11, 2017. (Exhibits are not to be filed with the Office of the Hearing Examiner electronically or in hard copy. Parties are not required to provide copies of an exhibit to another party if the other party is known to possess a copy of the exhibit.)

The hearing in this matter is scheduled to be held on September 5, 2017, beginning at 9 AM in the Office of Hearing Examiner, Hearing Room 4000, 700 Fifth Avenue, (Seattle Municipal Tower, 40<sup>th</sup> Floor) Seattle, Washington. In addition to this initial hearing date, September 6<sup>th</sup> has been reserved on the hearing calendar for continuation of the hearing.

The parties are reminded that Hearing Examiner Rule (HER) 2.05(a) requires that any electronically filed document more than 10 pages in length, including exhibits, must also be delivered to the Hearing Examiner in hard copy; and HER 2.05(c) prohibits the filing of more than 15 pages with the Office of Hearing Examiner by electronic facsimile.

Entered this 8<sup>th</sup> day of June, 2017



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of impeachment or rebuttal, only those witnesses and exhibits listed by the parties may be offered at the hearing.


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CITY OF SEATTLE**

**CERTIFICATE OF SERVICE**

I certify under penalty of perjury under the laws of the State of Washington that on this date I sent true and correct copies of the attached **Prehearing Order and Notice of Hearing** to each person listed below, or on the attached mailing list, in the matter of **621 Apartments LLC et al.**, Hearing Examiner Files: **W-17-002, -003**, in the manner indicated.

Party	Method of Service
Appellants c/o Courtney Kaylor McCullough Hill Leary, P.S. courtney@mhseattle.com  Laura Counley lcounley@mhseattle.com	<input type="checkbox"/> U.S. First Class Mail, postage prepaid <input type="checkbox"/> Inter-office Mail <input checked="" type="checkbox"/> E-mail <input type="checkbox"/> Fax <input type="checkbox"/> Hand Delivery <input type="checkbox"/> Legal Messenger
Liza Anderson Assistant City Attorney Liza.Anderson@seattle.gov  Alicia Reise Alicia.Reise@seattle.gov	<input type="checkbox"/> U.S. First Class Mail, postage prepaid <input type="checkbox"/> Inter-office Mail <input checked="" type="checkbox"/> E-mail <input type="checkbox"/> Fax <input type="checkbox"/> Hand Delivery <input type="checkbox"/> Legal Messenger

Dated: June 8, 2017

  
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Tiffany Ku  
Legal Assistant