

**BEFORE THE HEARING EXAMINER  
CITY OF SEATTLE**

In the Matter of the Appeal of

**INGE ANDERSON**

from a Determination of Non-significance issued,  
by the Director, Seattle Parks and Recreation

Hearing Examiner File:  
**W-19-004**

**PREHEARING  
ORDER**

On July 17, 2019, a prehearing conference was held regarding this matter. Represented at the conference were: the Appellant Inge Anderson ("Appellant") by herself; and the City of Seattle Parks and Recreation ("Parks"), by David Graves.

During the prehearing conference the parties discussed pre-hearing motions, and identified a schedule for final witness and exhibit lists and exchange of exhibits, and a hearing schedule. The following matters were discussed and resolved:

1. The parties will not be filing prehearing motions.
2. The parties agreed to electronic service.
3. Each party shall serve the other party, and file with the Hearing Examiner, a copy of their respective preliminary witness lists<sup>1</sup> and preliminary exhibit lists, no later than 5:00 PM on August 5, 2019.
4. The Appellant shall file and serve her final witness list and final exhibit list, no later than 5:00 PM on August 20, 2019. The Appellant shall serve Parks a copy of each of the exhibits listed on her exhibit list, no later than 5:00 PM on August 20, 2019. (Exhibits are not to be filed with the Office of the Hearing Examiner electronically or in hard copy. Parties are not required to provide copies of an exhibit to another party if the other party is known to possess a copy of the exhibit. Parties must be prepared to provide a copy of any exhibit to be introduced at the hearing in hard-copy form to the Hearing Examiner.)
5. Parks shall file and serve its final witness list and final exhibit list, no later than 5:00 PM on August 27, 2019. Parks shall serve the Appellant a copy of each of the exhibits listed on its exhibit list, no later than 5:00 PM on August 27, 2019.

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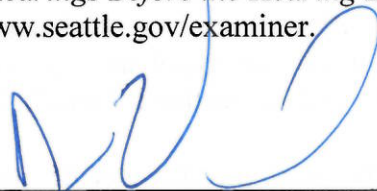
<sup>1</sup> Preliminary and final witness lists must include the names of witnesses, a brief summary of their expected testimony, and expected time for direct testimony. If a witness will be testifying as an expert, a statement of qualifications must be included. Except for purposes of impeachment or rebuttal, only those witnesses and exhibits listed by the parties may be offered at the hearing.

The hearing in this matter is scheduled to be held on September 3, 2019, beginning at 9 AM in the Office of Hearing Examiner, Hearing Room 4000, 700 Fifth Avenue, (Seattle Municipal Tower, 40<sup>th</sup> Floor) Seattle, Washington.

The parties are reminded that Hearing Examiner Rule (HER) 2.05(a) requires that any electronically filed document more than 10 pages in length, including exhibits, must also be delivered to the Hearing Examiner in hard copy; and HER 2.05(c) prohibits the filing of more than 15 pages with the Office of Hearing Examiner by electronic facsimile.

Information about appeal hearings, including the *Hearing Examiner Rules of Practice and Procedure*, and a *Public Guide to Appeals and Hearings Before the Hearing Examiner*, is available on the Hearing Examiner's website, [www.seattle.gov/examiner](http://www.seattle.gov/examiner).

Entered this 25<sup>th</sup> day of July, 2019



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Ryan Vancil, Hearing Examiner  
Office of Hearing Examiner  
P.O. Box 94729  
Seattle, Washington 98124-4729  
Phone: (206) 684-0521  
Fax: (206) 684-0536